



Performance Review Definitions

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Employee info

Employee Name: _____

Employee ID: _____

Department: _____

Job title: _____

Date of hire: _____

Supervisor: _____

Date: _____

Reviewer: _____

Job Title: _____

Relationship: _____

Use the following scale to rate the employee's performance:

1. Poor	2. Below Average	3. Average	4. Above Average	5. Excellent
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[Assessment]

[Criteria]	Evaluation Method	Definitions
[Criteria 1]	[Evaluation Method 1]	[Definitions 1]
[Criteria 2]	[Evaluation Method 2]	[Definitions 2]
[Criteria 3]	[Evaluation Method 3]	[Definitions 3]

[Assessment]

[Criteria]	Evaluation Method	Definitions
[Criteria 1]	[Evaluation Method 1]	[Definitions 1]
[Criteria 2]	[Evaluation Method 2]	[Definitions 2]
[Criteria 3]	[Evaluation Method 3]	[Definitions 3]

[Assessment]

[Criteria]	Evaluation Method	Definitions
[Criteria 1]	[Evaluation Method 1]	[Definitions 1]
[Criteria 2]	[Evaluation Method 2]	[Definitions 2]
[Criteria 3]	[Evaluation Method 3]	[Definitions 3]